



CIRUGÍA Y CIRUJANOS

GUIDELINES FOR AUTHOR

1. Cirugía y Cirujanos publishes articles both in the Spanish and American English languages that were previously approved by the Editorial Committee of the Mexican Academy of Surgery.
2. The articles can be sent by email (cirugiaycirujanos@prodigy.net.mx) or delivered at the journal office, both in printed version and electronic file. The CD must be marked with the name of the manuscript and software used. The copyright transfer form (signed by all manuscript authors) must be enclosed. This form is published in the Journal and it states that the submitted article is unpublished.
3. The manuscript must be typed using a computer word processor, double spaced, with 2.5 cm page margins, and a Times New Roman 12 font size.
4. Manuscripts length is limited to: *Editorials*: 5 pages and 5 references; *Original Research*: 20 pages, 6 figures, 6 tables and 45 references; *Clinical Case Reports*: 10 pages, 6 figures and 30 references; *Reviews*: 15 pages, 6 figures, 6 tables and 45 references; *History of Medicine Article*: 15 pages, 6 figures and 45 references; *Letters to the Editor*: 1 page, 1 figure, 1 table and 5 references. Cirugía y Cirujanos only publishes editorials and history of medicine papers as invited articles requested by the Editorial Committee.

Manuscripts structure:

- 4.1. Title Page: Manuscript title and short title (no more than 8 words), both written in Spanish and in English; author(s) name(s) (no more than 6, including the main author); divisional and/or departmental and institutional affiliations of each author at the time the study was performed; corresponding author's contact information, including full name, address (include street name, colony, delegation or district, state and postal code), telephone number(s) (including LADA codes), cell phone number (only for the journal office), and email address.
- 4.2. Structured abstracts in Spanish and English. Each abstract must have no more than 250 words with the following required headings: Background, Objective(s), Study Design and Methods, Results and Conclusion(s)
- 4.3. Key words or short phrases for indexing according to the MeSH (*Medical Subject Headings*). Consult the web page www.nlm.nih.gov/mesh/MBrowser.html
- 4.4. Text. The original research articles and clinical case reports must be organized into sections and identified with the following headings:
 - Introduction (background, objectives and hypothesis)
 - Materials and methods (including ethical aspects and statistical method(s) employed) or clinical case description
 - Results
 - Discussion
 - Conclusions
 - Acknowledgements
 - References
 - Tables and/or figures. The word figure will be used to cite pictures, drawings, photographs and graphs.
5. Every page of the manuscript must have in the upper left corner the paternal and maternal surnames and the name initials of the first author. In the upper right corner it must have the page numbers (v.gr: 1/20, 2/20 ...).
6. Tables containing exclusively text must be created using the Word table tools; the drawings, pictures and diagrams must be created in Power Point; graphs (pie, bar, dispersion, etc.) must be created in Excel.
7. For the photographs in electronic format it must be considered:
 - Format must be TIFF or JPG (JPEG)
 - Only if the real size of the images is too big (more than 500 Kb per file), they can be scale reduced. Because of resolution harm, images that will require size enlargement must not be included.
 - Minimal acceptable resolution is 300 ppi. If the photographs were obtained with a digital camera, the indication must be "high resolution".
8. Tables and figures place must be indicated in the manuscript text.

9. Submit tables and figure legends in the manuscript file at the conclusion of the reference list. Submit each picture, drawing, graph or photograph individually (one figure per file).
10. If a table or figure was derived from copyrighted material (printed or electronic) or was previously published, a letter or completed permission form from the copyright holder must be submitted along with the manuscript. A footnote at the bottom of the table or the figure legend must credit the original source.
11. For footnotes standard symbols must be used. Symbols and abbreviations used at the tables footnotes and figures legends must be explained, nevertheless they had been mentioned within the text.
12. References must be numbered sequentially as they fall in the text (in ascending order, registering the number within the text using superscripts). Personal communications must not be included; a reference can be cited as "in press" when it has been accepted for publication in a journal, on the contrary refer it as "unpublished observation". Do not use the automatic numbering option in the word processor.
13. When authors in a reference are 6 or less, list all names; for 7 or more authors, list only the first six followed by *et al.*

Examples

Journal article

Rose ME, Huerbin MB, Melick J, Marion DW, Palmer AM, Schiding JK, et al. Regulation of interstitial excitatory amino acid concentrations after cortical contusion injury. *Brain Res.* 2002; 935:40-46.

Book

Murray PR, Rosenthal KS, Konbayashi GS, Pfaller MA. *Medical microbiology.* 4th ed. St. Louis: Mosby; 2002. p. 210-221.

Book chapter

Meltzer PS, Kallioniemi A, Trent JM. Chromosome alterations in human solid tumors. In: Volgestein B, Kinzler KW, editors.

The genetic basis of human cancer. New York: Mc-Graw Hill; 2002. p. 93-113.

Data bases and web references

Online Archive of American Folk Medicine. Los Angeles: Regents of the University of California 1996 (consulted Feb 1, 2007). Available at <http://www.folkmed.ucla.edu/>.

Web journal article

Kaul S, Diamond GA. Good enough: a primer on the analysis and interpretation of noninferiority trials. *Ann Intern.* 2006 Jul 4; 145:62-69. Available at <http://www.annals.org/rapid/print/145/1/62.pdf>

For more information about how to cite sources not described in this guidelines, consult the examples of the National Library of Medicine of the United States at: http://www.nlm.nih.gov/bsd/uniform_requirements.html

For complementary information about this guidelines for authors, consult the latest version of the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publications" from the International Committee of Medical Journals Editors (June 2013), at http://www.icmje.org/urm_main.html

14. Manuscripts not accepted for publication will be returned to the corresponding author.

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